

**SOUTH CAROLINA EDUCATION LOTTERY
BOARD OF COMMISSIONERS MEETING MINUTES
OF THE EXECUTIVE COMMITTEE**

September 6, 2016

4:00 pm

The Executive Committee of the Board of Commissioners of the South Carolina Education Lottery met on Tuesday, September 6, 2016, at 4:00 p.m., in the fourth-floor conference room located at 1333 Main Street, Columbia, South Carolina, with the following members participating:

Sam Litchfield, Chairman
Dr. Edward Keith, Vice Chairman
Keith Munson, Secretary/Treasurer

The Chairman called the meeting to order at 4:05 p.m. and all members of the Executive Committee were present.

COMMITTEE BUSINESS

**Annual Evaluations of Executive Director
and Director of Internal Audit Services**

Director of Internal Audit Services, Bethany A. Parler, CPA, CISA, CIA, CITP:

The Chairman welcomed Mrs. Parler to the committee and explained that the purpose of the meeting was to conduct her annual evaluation and to get feedback on her work at the Lottery Commission and her independent perspective on the management and operations of the Commission for the benefit of the Board. Mrs. Parler walked through her work for the last fiscal year and led a discussion of annual audit plan, report on work performed, staffing in the internal audit department and coordination and cooperation with other department heads and the Director. The members of the Executive Committee acknowledged Mrs. Parler's work as an independent asset for the Board. Mrs. Parler departed from the meeting and no action was taken.

Executive Director, Paula Harper Bethea:

The Chairman welcomed Mrs. Bethea to the committee and explained that the purpose of the meeting was to conduct her annual evaluation and to get feedback on her work at the Lottery Commission and her perspective on the management and operations of the Commission for the benefit of the Board. Mrs. Bethea discussed highlights of her work as the Executive Director for the last fiscal year and led a discussion of Lottery operations, results, progress, succession planning and upcoming challenges. As part of the discussion, Mrs. Bethea informed the members of the committee of her intent to step down as Executive Director prior to the end of the year. The members of the Executive

Committee commended Mrs. Bethea for her work for the previous fiscal year and throughout her seven-plus year tenure as the Executive Director. No action was taken.

Other Business

There being no further business, the meeting was adjourned.

_____/s/
Sam Litchfield, Chairman

_____/s/
Keith Munson, Secretary/Treasurer

Date: Nov. 15, 2016

As required by *S.C. Code Ann.* § 30-4-80, SCEL posted notification for this meeting at its administrative offices, 1333 Main Street in Columbia. As provided in the Board Bylaws, SCEL also posted the meeting notice and agenda on its website (sceducationlottery.com), and sent via facsimile transmission pursuant to requests made by individuals, media outlets and other organizations. These notifications included the time, date, place, and agenda of the meeting.