

**Minutes  
Executive Committee  
South Carolina Education Lottery Commission  
July 23, 2007  
9 a.m.**

A teleconference meeting of the Executive Committee of the South Carolina Education Lottery was held on Monday, July 23, 2007, at 9:00 a.m. in the Third Floor Conference Room at 1333 Main Street, Columbia, South Carolina.

The following Executive Committee members participated via teleconference:

Timothy Madden, Chairman  
Jimmy Bailey, Jr., Vice-Chairman  
Moffatt Burriss, Treasurer  
Ashley Landess, Secretary  
Lisa Stevens, At-Large

An invitation to attend the Executive Committee meeting was extended to all members of the Commission. Those participating via teleconference were Commissioners Edward Keith, Marvin Quattlebaum, Boykin Rose, and Nathaniel Spells, Sr.

The Chair called the meeting to order. The only agenda item relates to personnel matters for the employees who report directly to the Commission.

**Executive Session**

Commissioner Burriss made a motion to go into executive session as authorized in § 30-4-70(a)(1) for the specific purpose of discussing the performance evaluations that were submitted by each Commissioner concerning the Executive Director and the Internal Auditor. Commissioner Landess seconded the motion, which was unanimously adopted. Upon adoption of the motion, as provided by the Freedom of Information Act, the Chair announced the specific purpose of the executive session as referenced in the above motion and asked any person other than a member of the Commission to exit the meeting.

**Return to Open Session**

Upon conclusion of the executive session, Chairman Madden announced that the Executive Committee was returning to open session. He confirmed that no action was taken during the executive session and no business other than that which was authorized by the motion was discussed.

**Motion Adopted**

Commissioner Stevens made a motion to recommend that the Commission bring the Executive Director’s salary to the market average of \$218,105 (6% increase) in accordance with SCEL’s pay philosophy and for the salary adjustment to be effective July 1, 2007. Commissioner Landess seconded the motion, which was unanimously approved.

Commissioner Keith asked a question concerning the market average for the Internal Auditor position. Ernestine Middleton provided the pay range from the recently completed Compensation Study and explained that similarly situated SCEL employees’ salaries had been adjusted to the minimum of the new pay grade effective July 1, 2007. The pay range established for the position of Internal Auditor is \$92,300 – 120,000 - \$147,700. Commissioner Bailey made a motion to recommend that the Commission bring the Internal Auditor’s salary to the minimum of the new pay grade which equates to an increase of \$2,998 (3% increase), effective July 1, 2007. After discussion, the consensus of the Executive Committee was to adopt the motion of Commissioner Bailey and defer consideration of any merit adjustment until the Commission meeting scheduled for Wednesday, August 8, 2007.

**Adjournment**

There being no further business, the meeting was adjourned.

\_\_\_\_\_/s/\_\_\_\_\_  
Timothy E. Madden, Chairman

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Date

As required by Section 30-4-80, notification for this meeting was posted at SCEL headquarters, 1333 Main Street in Columbia. As provided in the Commission bylaws, the meeting notice and agenda were also posted on the SCEL website, sceducationlottery.com, and sent via facsimile transmission pursuant to requests made by media outlets and other organizations. These notifications included the time, date, place and agenda of the meeting.