

## Horizontal Styrene Jackpot Sign Sets FY14

Commodities: 1) Signs (500); 2) Spiral Number Pads (6,000);  
3) Suction Cups (1,000); and 4) Double J-Channels (1,000)

### Questions/Answers

#### Amendment 1

**Inquiries/Questions must be received by: Tuesday, October 29, 2013, at 10 a.m. ET**  
**Quote Due Date: Thursday, November 7, 2013, at 10 a.m. ET. Late bids will NOT be considered.**  
**Not a public bid opening.**  
**Delivery Due Date: Week of Dec. 9, no later than noon ET on Fri., December 13, 2013.**

<http://www.sceducationlottery.com/lottery/procurement.aspx>

#### Question 1

**Q: May we have an illustration with the tablets in place?**

**A:** As explained in the Frequently Asked Questions part of the solicitation, this horizontal sign set has never been procured before, so it is not possible to provide a picture with the spiral number pads in place. However, the vertical sign sets have been procured, most recently in July 2013.





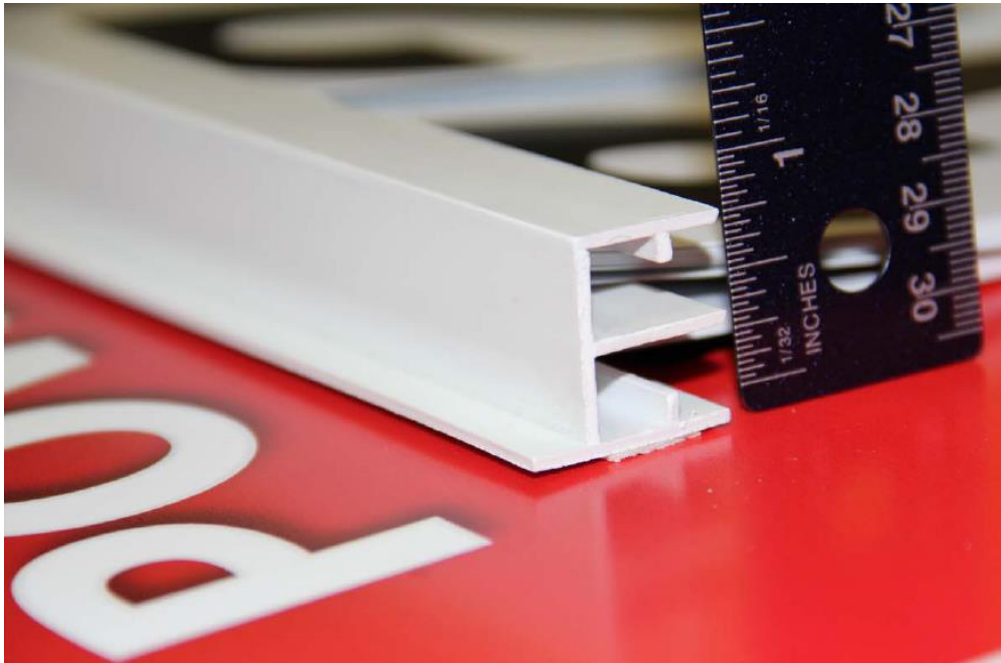
From the Procurement Webpage, click on the link for “FY14 Styrene Jackpot Sign Sets” to view several photographs of the vertical signs set and its components.

| Date  | Solicitation  | Amendments   | Awarded  |
|---|---|--|--|
| 10/21/2013                                    | <a href="#">Horizontal Styrene Jackpot Sign Sets FY14</a><br>Inquiries/Questions must be received by: 10/29/2013 at 10:00 A.M. ET. Quotation and Samples must be received by: 11/7/2013 at 10:00 A.M. ET.       |  |  |
| 10/03/2013                                    | <a href="#">RFQ Promo 1 FY14</a><br>Inquiries/Questions must be received by: 10/10/2013 at 10:00 A.M. ET. Quotation and Samples must be received by: 10/18/2013 at 10:00 A.M. ET                                | <a href="#">Original Questions and Answers Amendment 1</a>                                 | Award has been postponed. Procurement anticipates posting award on Monday, October 28, 2013. |
| 9/30/2013<br>(Original Solicitation 3/7/2011) | <a href="#">Competitive Fixed Price Bid for Graphic Design Service Providers</a><br>Inquiries/Questions must be received by: 10/09/2013 at 10:00 A.M. ET. Bids must be received by: 10/18/2013 at 10:00 A.M. ET | <a href="#">Addition to QPL list</a><br><br><a href="#">Original Questions and Answers</a> |  |
| 7/18/2013                                     | <a href="#">FY14 Styrene Jackpot Sign Sets</a> ←<br>Inquiries/Questions must be received by: 7/25/2013 at 10:00 A.M. ET. Bids must be received by: 8/1/2013 at 10:00 P.M. ET                                    |  | <a href="#">Award Statement for FY14 Styrene Jackpot Sign Sets</a>                           |

**Question 2**

**Q:** May we have a rough sketch of the double J Channel?

**A:** Please see photographs of the Double J-Channel below.

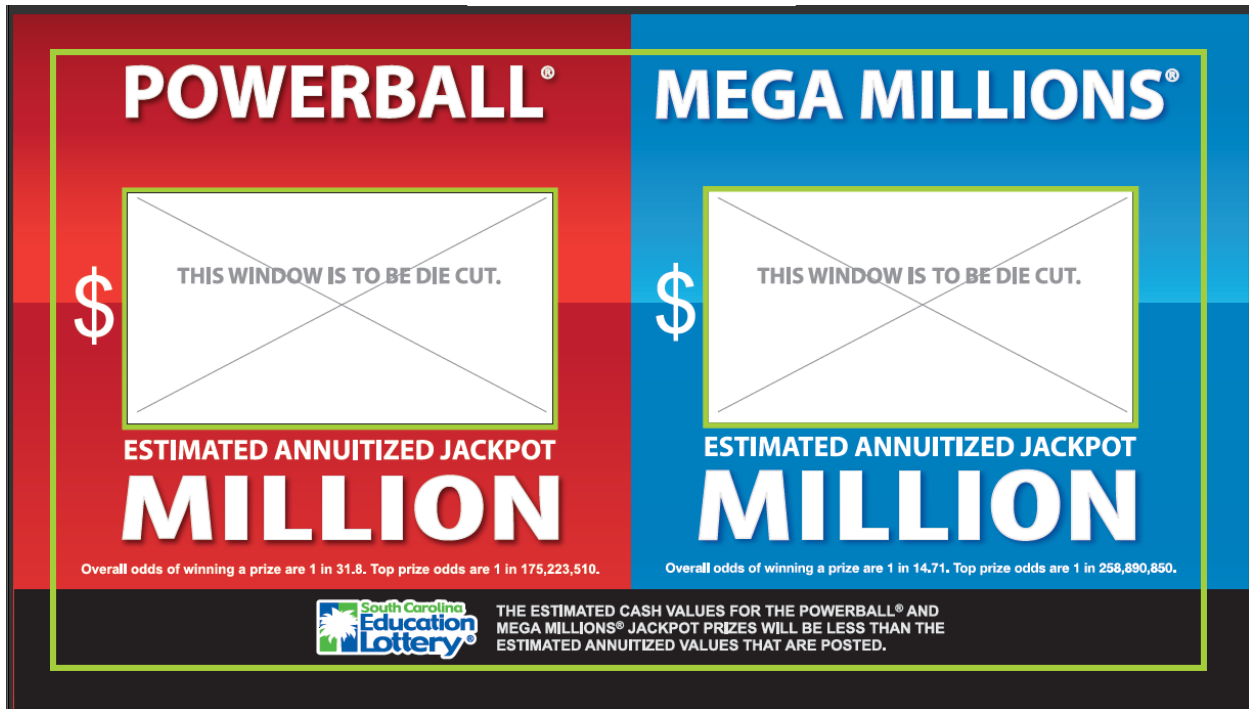


### Question 3

**Q:** The way it is written, on one side the Powerball will be on the left, and the reverse side would have the Powerball on the right side. Please confirm this is ok.

**A:** No, the sign is double-sided and uses the same art on both sides. **The jackpot amount for Powerball will be on the left side on both sides of the sign.**

**Ink/Process:** **Sign:** UV digital OR UV screen printing, 4-color process with bleed, double-sided with same art on both sides.



### Question 4

**Q:** Will you supply the artwork for the numbers?

**A:** No, SCEL does not supply the artwork for the numbers. The specifications for the Spiral Number Pads are: **Quantity:** 6,000; **Size:** wire bound (not plastic) with white plastic covering, one-fourth inch (1/4") spiral; Pad size is three & eleven/sixteenths (3<sup>11</sup>/16"W x 7"T) inches wide by seven inches high, black numbers on white background; **Material:** 15 mil styrene product; bound with wire (not plastic) with white plastic coating; six (6) sheets/pad, with black numbers in a heavy sans serif font on white sheets; the numbers are: \$/blank, 1/2, 3/4, 5/6, 7/8, 9/0.

In the past some vendors have produced and bound their own number pads; other vendors have obtained the pads from SemSys in Oklahoma City, OK. [Sheryl Langford, 1-800-654-8435, 405-585-2335] There may be other spiral number pad producers out there.

### Question 5

**Q: Can we use a different substrate (A synthetic tear proof as opposed to 15 mil styrene?) We feel this thinner and tougher material will work better and last longer in the sun.**

**A:** SCEL sales staff has used the 15 mil styrene successfully in the field for several years. In August 2012, SCEL had a Request for Information of Jackpot Signs Substrates. That said, as substrates are developed, we are happy to learn about them.

If one vendor is allowed to bid on a new substrate then all vendors must receive the same consideration. If you wish to identify the substrate you propose and provide a sample of the second substrate, Staff from the Marketing and Sales departments will evaluate it. If approved, vendors would be allowed to provide a second bid incorporating the second substrate. Vendors would still need to provide a bid on the original 15 mil styrene substrate as a cost comparison.

### Question 6

**Q: Would you consider packing each individually? We feel this would make it easier for delivery on your end.**

**A:** Your question is not clear on if you mean to package each component (sign, spiral number pads, double j-channels, and suction cups) individually or if you mean to package each sign set individually. If you mean to break the set up into separate components for delivery, the Lottery normally puts out to bid all the needed “pieces and parts” of the jackpot sign sets in order to have the set pieces packaged together. This practice facilitates getting the signs out to Marketing Sales Representatives in the field and up in licensed lottery retailer locations across the state. So, delivery of the components separately would not be acceptable.

If the question is a matter of packaging each sign set in one box for a total of 500 boxes, there no advantage to SCEL to receive the sign sets individually. The Field Operation Director requests the specific packaging, i.e., bundled in groups of ten (10) signs, one hundred twenty (120) spiral number pads, twenty (20) suction cups, and twenty (20) double j-channels per box; 50 boxes to Blythewood address. Packaging the sign sets in fifty boxes allows one box to be delivered to all Marketing Sales Representatives, with a few left in the warehouse as needed. A Final Sample consisting of: one (1) sign, twelve (12) spiral number pads, two (2) suction cups, and two (2) double j-channels should be sent to the Columbia address at the time of delivery to Blythewood.

The reason SCEL requests final samples on procured items is the warehouse is located approximately 16 miles from the Columbia Office. In order to approve the items delivered in a timely fashion, final samples must be sent to the Columbia Office at the same time the order is delivered to Blythewood. Personnel in the Columbia Office can approve the procured items, allow items to be placed in inventory, and recommend payment of the invoice. If final samples are not received at the Columbia Office, Procurement Personnel can neither allow items to be put in inventory nor recommend payment of the invoice until such time as the item can be inspected and approved.

### Question 7

**Q: Will instruction sheets be required for each sign kit?**

**A:** No, instruction sheets will not be needed.