

## FY15 PROMO 1 RFQ

Commodities: 1) Insulated Coolers (2,502); 2) Sport Bags (2,502);  
3) Travel Mugs (2,522); and 4) Rubberized Sunglasses (5,002 pairs)

### Questions/Answers

## Amendment 1 Issued Tuesday, August 26, 2014

**Inquiries/Questions must be received by: Monday, August 25, 2014, at 11 a.m. ET**  
**Quote Due Date: Wednesday, September 3, 2014, at 11 a.m. ET.**  
**Sample Due Date: Wednesday, September 3, 2014, at 5 p.m. ET**  
**Late bids/quotes/samples will NOT be considered. Not a public bid opening.**  
**Delivery Due Date: Week of October 27, no later than noon ET on Friday, October 31, 2014**

<http://www.sceducationlottery.com/lottery/procurement.aspx>

### Question 1

**Q: Will the Lottery accept full shipment of each item at one time provided all are delivered by the shipment date?**

**A: Yes, SCEL will accept one full shipment the Week of October 27, no later than noon ET on Friday, October 31, 2014. If a vendor wishes to take advantage of using partial shipments, the first shipment must consist of a minimum of forty percent (40%) of the order to be delivered the week of October 27, no later than noon ET on Friday, October 31, 2014. The second and final shipment must be completed within ten (10) weeks of the stated delivery date or the week of January 5, no later than noon on Friday, January 9, 2014.**

The forty percent minimum of the items requested is:

<b>Item requested:</b>	<b>Delivery minimum by Fri., Oct. 31, 2014:</b>
Insulated Coolers (2,502)	40 boxes @ 25/box (1,000 Coolers)
Sport Bags (2,502)	40 boxes @ 25/box (1,000 Sports Bags)
Travel Mugs (2,522)	28 boxes @ 36/box (1,008 Travel Mugs)
Rubberized Sunglasses (5,002 pairs)	20 boxes @ 100/box (2,000 pairs of Sunglasses)

If the vendor wished to know if all items could be shipped at one time by the week of January 5, no later than noon on Friday, January 9, 2014, the answer is NO. A minimum of forty percent (40%) of the order must be delivered the week of October 27, no later than noon ET on Friday, October 31, 2014. MORE than forty percent may be delivered by October 31<sup>st</sup>, but NOT LESS THAN forty percent. Receiving forty percent of the order in October ensures the Promotions Staff has the inventory of Promotional Items needed for upcoming Special Events held around the state.

## Question 2

**Q: What pages must be returned with the solicitation?**

**A:** Pages 1, 2, 3, 6, 7, 8, 9 and 10. In addition, vendors must acknowledge they have read any amendments issued by returning the last page of the amendment sheet, filling in the amendment number and date of issue.

## Question 3

**Q: Would SCEL accept an alternative bag for the large black insulated coolers that match specs, but is smaller in size?**

**A:** This large black insulated cooler has been well received by the Education Lottery's players, so no; a smaller sized cooler would NOT be acceptable. If a vendor has an alternative cooler of a similar size to the cooler specified (Size: 11.5"L x 11"H x 6"W) the vendor would like to provide pricing for and a sample of, SCEL staff will be happy to evaluate the similar product. The alternative cooler would have to be deemed acceptable by SCEL Promotional Staff.

## Question 4

**Q: Would SCEL approve another color other than black for the insulated coolers as stock is at 100 pcs in black as of last week.**

**A:** If the Black Coolers are in short supply and would cause a vendor not to take part in this solicitation then SCEL will also accept insulated coolers in the Royal Blue color. The Royal Blue Coolers must be the same twelve-can stadium cooler bag with 600 denier polyester specified and have an insulated zipper cooler section, large front pocket and adjustable shoulder strap. The SCEL logo with a 1-color (white) imprint is to be silk screened on front pocket of cooler. Black coolers are preferred but a split order of black and royal blue coolers is acceptable.

## Question 5

**Q: Would SCEL make an exception on the delivery clause regarding partial shipment of 40% by 10/31/14 if they can receive the actual bag noted in the RFQ - 1013 for the full 2502 pcs. in black before the 2nd delivery date of 1/9/14?**

**A:** No, it is not possible to make an exception to the forty percent minimum delivery in October. In an effort to make the solicitation as competitive as possible, the option of having a second delivery date was added. However, to ensure Promotions Staff has the inventory of promotional items needed for their upcoming Special Events, SCEL would have to take delivery forty percent of the items by the end of October. No, making an exception to the delivery dates specified by waiting to take delivery until January 2015 would cause Promotions Staff not to have the inventory needed and would not be acceptable.

**ACKNOWLEDGMENT OF AMENDMENTS:**

Offeror acknowledges receipt of amendments by indicating Amendment Issue Date (8/26/2014) and initialing both boxes below.

Amendment No.	Amendment Issue Date:
<b>1</b>	

**Please acknowledge receipt of the amendments by initialing and dating each amendment below.**

Amendment 1, of Monday, August 25, 2014: \_\_\_\_\_

**Should you have additional questions, please send them in writing to:**

**[Procurement@sclot.com](mailto:Procurement@sclot.com)**

**Questions will be answered and posted on the SCEL Procurement webpage:**

**<http://www.sceducationlottery.com/lottery/procurement.aspx>**