

 <p>S.C. Education Lottery Attention: M&PD Procurement 1333 Main Street, Suite 400 Columbia, SC 29201</p>	<p>SC Education Lottery (SCEL)</p> <p>Invitation For Bids Amendment 1</p>	<p>Solicitation Number: FY19 PROMO 1 IFB</p> <p>Date Issued: Monday, May 14, 2018</p> <p>Procurement Officer: V. Simons</p> <p>Phone: 803-737-2037</p> <p>E-Mail Address: Promo@SCLot.com</p>	
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DESCRIPTION: Invitation For Bids to Solicit Promotional Items for the South Carolina Education Lottery (SCEL).

*The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a **sealed package**. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Paper Offer or Modification" provision.*

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:	
<p>MAILING ADDRESS: S.C. Education Lottery Attention: M&PD Procurement P.O. Box 11949 Columbia, SC 29211-1949</p>	<p>PHYSICAL ADDRESS: S.C. Education Lottery Attention: M&PD Procurement 1333 Main Street, Suite 400 Columbia, SC 29201</p>

SUBMIT OFFER BY (Opening Date/Time): **Wed., 05.30.18, at 2 p.m. local time** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED IN WRITING BY: **Fri., 05.11.18, at 11 a.m. local time** (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: **One (1) hard copy of bid only, which must be submitted by mail or by hand. Emailed bids NOT accepted.** After the bids are tabulated, **ONLY** the lowest priced vendors will be requested to submit samples of the promotional items being solicited. **Packaging and the samples must be clearly labeled with the vendor's information.** **Packages not tied to a specific vendor will be found non-responsive.** **Initial here for samples to be returned at your expense:** _____

<p>CONFERENCE TYPE: Not Applicable</p> <p>DATE & TIME:</p> <p>(As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)</p>	<p>LOCATION: Not Applicable</p>
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<p>AWARD & AMENDMENTS</p>	<p>Award will be posted on Fri., 06.15.18. The award, this solicitation, any amendments, and any related notices will be posted at the following web address: http://www.sceducationlottery.com/lottery/procurement.aspx</p>
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You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of forty (40) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

<p>NAME OF OFFEROR</p> <p>(full legal name of business submitting the offer)</p>	<p>Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.</p>	
<p>AUTHORIZED SIGNATURE</p> <p>(Person must be authorized to submit binding offer to contract on behalf of Offeror.)</p>	<p>TAXPAYER IDENTIFICATION NO.</p> <p>(See "Taxpayer Identification Number" provision)</p>	
<p>TITLE</p> <p>(business title of person signing above)</p>	<p>STATE VENDOR NO.</p> <p>(Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)</p>	
<p>PRINTED NAME</p> <p>(printed name of person signing above)</p>	<p>DATE SIGNED</p>	<p>STATE OF INCORPORATION</p> <p>(If you are a corporation, identify the state of incorporation.)</p>

<p>OFFEROR'S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.)</p>		
<p><input type="checkbox"/> Sole Proprietorship</p>	<p><input type="checkbox"/> Partnership</p>	<p><input type="checkbox"/> Other _____</p>
<p><input type="checkbox"/> Corporate entity (not tax-exempt)</p>	<p><input type="checkbox"/> Corporation (tax-exempt)</p>	<p><input type="checkbox"/> Government entity (federal, state, or local)</p>

PAGE TWO

(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	_____ Area Code - Number - Extension Facsimile
	_____ E-mail Address

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
_____ Payment Address same as Home Office Address _____ Payment Address same as Notice Address (check only one)	_____ Order Address same as Home Office Address _____ Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS
 Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)
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PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

_____ In-State Office Address same as Home Office Address
 _____ In-State Office Address same as Notice Address (check only one)

End of PAGE TWO

Amendment 1
Solicitation Number: FY19 PROMO 1 IFB

AMENDMENTS TO SOLICITATION (MODIFIED): (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: <http://www.sceducationlottery.com/lottery/procurement.aspx> (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

Vendor Questions and Answers
Issued Monday, May 14, 2018

Question 1

Q: Can companies from Outside USA can apply for this? (like, from India or Canada)

A: Yes, with the exception of companies on the Iran Divestment Act List, companies outside the US may bid on this solicitation. See Page 11, Clause [02-2A077-2]; See Page 28 Clause [07-7A072-1].

Question 2

Q: Are vendors required to come to Columbia, South Carolina, for meetings?

A: No, vendors do not need to come to Columbia, S.C. This procurement has no conferences or meetings.

Question 3

Q: Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)

A: The solicitation is an Invitation for Bids (IFB), not an RFP (Request for Proposals). Yes, these promotional items may be manufactured outside the USA.

Question 4

Q: Can we submit the proposals via email?

A: No, only sealed bids delivered by mail or by hand will be accepted for Invitation to Bids (IFB). As stated several times in the solicitation: **Emailed bids NOT accepted.**

See the Cover Page: "Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Paper Offer or Modification" provision." *and*

NUMBER OF COPIES TO BE SUBMITTED: One (1) hard copy of bid only, which must be submitted by mail or by hand. **Emailed bids NOT accepted.** After the bids are tabulated, **ONLY** the lowest priced vendor will be requested to submit samples of the promotional items being solicited.

See Page 14, SUBMITTING YOUR PAPER OFFER OR MODIFICATION.

See Page 15, BIDDING INSTRUCTIONS (MODIFIED).

See Pages 21 and 22, under INFORMATION FOR OFFERORS TO SUBMIT – GENERAL (MODIFIED).

See Page 57, under SOLICITATION TIMELINE, number 5.

Question 5

Q: We do not quote t-shirts as a rule, can we quote all other items. If we quote all items, will any of the items be awarded by item?

A: No to both questions. As stated multiple times in the solicitation, the bid is for **18 items in one lot. Bids received that are not for all items will be found non-responsive and ineligible for award.**

See Page 6, § I. SCOPE OF SOLICITATION; ACQUIRE SUPPLIES / EQUIPMENT (MODIFIED).

See Page 18, § II. INSTRUCTIONS TO OFFERORS -- B. SPECIAL INSTRUCTIONS; Heading for List of Samples to be provided if requested.

See Page 19, § III. SCOPE OF WORK/SPECIFICATIONS; Paragraph 3.

Question 6

Q: I have a couple of questions for the FY19 Promo 1 IFB bid. 1. What is the max pallet size?

A: The maximum pallet size is listed under § III. SCOPE OF WORK/SPECIFICATIONS. See Page 20.

Question 7

Q: 2. For the tote bags, do they need to be individually polybagged inside the boxes? The individually polybagged does add cost

A: No, the tote bags do NOT have to be individually poly-bagged. Allowing tote bags not to be poly-bagged is a change from the tote bag specifications in the IFB.

Question 8

Q: 3. For the gloves, do all the fingers have to have charcoal tips? We can get a much better deal on gloves that have three tips (thumb, index, and middle).

A: No, all fingers do not have to have charcoal tips. Gloves with three tips (thumb, index, and middle) will be accepted as long as the three tipped fingers feature conductive fibers to provide universal touchscreen compatibility. Gloves must be made with acrylic fiber and have conductive fiber in the thumb, index, and middle fingertips to interact with devices. Allowing three tipped gloves is a change from the glove specifications in the IFB.

Question 9

Q: 4. Is the attached tumbler a suitable replacement?

16 oz Acrylic Tumbler



A: No. **A:** No. This alternative tumbler is NOT acceptable.

Question 10

Q: 5. Is early delivery allowed?

A: Yes, though delivery for this IFB must be made after July 1, 2018. The SCEL warehouse does receive deliveries every week and has ONE loading dock. It is necessary to coordinate when deliveries are being made to ensure the loading dock is free. If your delivery will be other than in the week and time specified in the solicitation (the week of September 17, no later than 11 a.m. local time on Friday, September 21, 2018), please let the Procurement Official know so that the delivery can be scheduled for a time that staff is present and the loading dock is available. Additionally, the warehouse is closed from noon to 1 p.m. for lunch. Please plan your deliveries to arrive between 8 and 11 in the morning or between 1 and 3 in the afternoon with the exception of Friday, when deliveries should be finished by noon. At other times of the day the loading dock may be in use.

Question 11

Q: If a vendor is asked to provide samples, do the samples have to be labeled with the vendor's information? To save time should a vendor have their distributor mail the samples directly to SCEL?

A: The samples received from the requested vendors must be labeled with the name of the solicitation and the vendor on the package and contain the vendor's information on each sample. If a vendor's distributor does not

clearly label each sample, then the vendor should have the samples sent to the vendor and be labeled before sending to SCEL. If a sample cannot clearly be tied to a vendor, the sample will be found non-responsive. Likewise, if a package cannot be clearly associated with a specific procurement AND vendor, the package will be found non-responsive. As SCEL may well have more than one solicitation being held at the same time, each response to a solicitation must be clearly marked.

Question 12

Q: Would an alternative tumbler as shown in the attachments be acceptable? It meets the material specs and size but is a different style/lid type.



A: No. This alternative tumbler is NOT acceptable.

End of Amendment 1