



INVITATION FOR BID FOR SMALL PURCHASE (UNDER \$50,000)

AMENDMENT 2

Date Issued: Thursday, December 15, 2016

Description: FY17 Pencils for the South Carolina Education Lottery (SCEL)

Submit Offer/Samples By: Tuesday, December 20, 2016, at 3:00 PM ET (Late proposals **will not** be accepted)

Questions Must Be Received By: Thursday, December 15, 2016, at 11:00 AM ET
(Questions Limited to AMENDED PARTS ONLY)

Offerors desiring an explanation or interpretation of the solicitation must request it in writing. Oral explanations or instructions will not be binding [See R. 19-445.2042(B)]. Any information given a prospective offeror concerning a solicitation will be furnished promptly to all other prospective offerors as an Amendment to the solicitation, if that information is necessary for submitting offers or if the lack of it would be prejudicial to other prospective offerors.

Amendment: Answers to questions will be issued through an Amendment and will be posted on Friday, December 16, 2016, to SCEL's website at the following link: <http://www.sceducationlottery.com/lottery/procurement.aspx>. An Amendment becomes part of the Contract with SCEL and it may alter the scope of work or otherwise affect the information you must submit to SCEL.

Award: Award or the notice of intent to award is anticipated to be posted by Thursday, December 22, 2016. The award will be made to the lowest responsible and responsive bidder.

The procurement for the services listed herein is pursuant to the Small Purchases procedures of the South Carolina Consolidated Procurement Code which may be over ten thousand dollars but not in excess of fifty thousand dollars [§11-35-1550 (2)(c)]. When providing pricing, Offerors shall include all costs for performing the work associated with that price.

Submit Bids/Inquiries/Questions to address, email, or fax below. Bids are preferred via email in pdf or Word format. Only one copy of the bid should be submitted.

S.C. Education Lottery
Attn: SCEL Procurement Retailer Promo Pack RFQ
Petrina Marsh
1333 Main Street, Suite 400
Columbia, SC 29201
Phone: (803) 737-2808/Fax: (803) 737-0047/Email: Petrina.Marsh@sclot.com

SCEL's Request for Quotation for Small Purchase is conducted under the authority of the South Carolina Code of Laws and State Regulations and is pursuant to all applicable statutes and regulations within the South Carolina Consolidated Procurement Code located on the following link. <http://www.scstatehouse.gov/code/t11c035.php>

VENDOR INFORMATION AND CERTIFICATION**LOTTERY VENDORS (SCEL)**

If selected, Offerors must provide an attestation certifying that the Offeror and its employees, if any, are in compliance with and will not violate or induce a person to violate Title 8, Chapter 13 of the South Carolina Code of Laws, as amended (the Ethics Act) or Title 59, Chapter 150 of the South Carolina Code of Laws, as amended, (the South Carolina Education Lottery Act). The Offeror is responsible for reviewing and understanding the obligations, requirements, and prohibitions contained in these Acts.”

“I certify that I and my employees, if any, are in compliance with and will not violate or induce a person to violate Title 8, Chapter 13 of the South Carolina Code of Laws, as amended (the Ethics Act) or Title 59, Chapter 150 of the South Carolina Code of Laws, as amended, (the South Carolina Education Lottery Act).”

_____ Date
Offeror’s Name

The submission of the attestation is deemed a substitute for the \$5,000.00 deposit requirement for criminal background check(s) for the purposes of this procurement.

NAME OF OFFEROR (full legal name of business submitting the offer)		Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.	
AUTHORIZED SIGNATURE (Person must be authorized to submit binding offer to contract on behalf of Offeror.)		TAXPAYER IDENTIFICATION NO. (See "Taxpayer Identification Number" provision)	
TITLE (business title of person signing above)		STATE VENDOR NO. (Register to Obtain S.C. Vendor No. at www.procurment.sc.gov)	
PRINTED NAME (printed name of person signing above)	DATE SIGNED 	STATE OF INCORPORATION (If you are a corporation, identify the state of incorporation.)	
OFFEROR’S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.)			
<input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Other _____			
<input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local)			

COVER PAGE - PAPER ONLY (MAR. 2015)

ACKNOWLEDGMENT OF AMENDMENTS Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

AMENDMENTS TO SOLICITATION (JAN 2004)

(a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments:
<http://www.sceducationlottery.com/lottery/procurement.aspx>

(b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged. [02-2A005-1]

Questions and Answers

1. **Q. Would SCEL consider extending the in hands date until the last week in May? All wood, wood pulp, wood products, paper and cartons are surging in price in China. They are likely to drop within the next 3 months.**

A. No. SCEL requires that the delivery for pencils as requested in its FY17 Pencils IFB shall be made no later than noon on Friday, March 31, 2017. Full delivery is required. No partial deliveries will be accepted. Contractor may request approval to deliver items prior to the delivery date.

ALL OTHER TERMS, CONDITIONS, BIDDING INSTRUCTIONS, AND SPECIFICATIONS REMAIN UNCHANGED. IF THERE ARE ANY QUESTIONS OR IF ANY CONFUSION OR UNCERTAINTY ARISES AS A RESULT OF THIS AMENDMENT, IT IS THE SOLE RESPONSIBILITY OF THE OFFEROR TO CONTACT THE PROCUREMENT OFFICER FOR CLARIFICATION. CONTACT INFORMATION CAN BE FOUND ON THE COVER PAGE OF THIS AMENDMENT. REFERENCE THE "DUTY TO INQUIRE" CLAUSE IN THE ORIGINAL INVITATION FOR BID.

END OF AMENDMENT #2