

**SOUTH CAROLINA EDUCATION LOTTERY
BOARD OF COMMISSIONERS SPECIAL MEETING MINUTES
June 12, 2024
12:30 p.m.**

The Board of Commissioners of the South Carolina Education Lottery (SCEL) met on Wednesday, June 12, 2024, at 1333 Main Street, Columbia, South Carolina, Fourth Floor Conference Room, with the following members, representing a quorum, participating via phone:

Sam Litchfield, Chairman

Patrick Earle

Keith Munson, Secretary/Treasurer

Dr. Vareva Evans-Harris

Billy Newsome

Jay Young

The Chairman called the meeting to order at 12:35 p.m. and welcomed guests.

The Chairman recognized Commissioner Newsome from the Audit Committee to provide a report. Commissioner Newsome reported that the Audit committee had met on several occasions. Earlier in the week, a motion had been adopted to recommend to the full Board to extend an offer of employment to Ms. Brittany Davis for the position of Director of Internal Audit. Ms. Davis' resume was provided in the meeting materials.

Commissioner Newsome next moved to extend an offer to Ms. Brittany Davis for the position of Internal Auditor, and to delegate all authority to Dr. Keith as Chair of the Audit committee and/or Chairman Litchfield to negotiate any conditions of employment with Human Resources. Commissioner Munson seconded the motion and the motion passed unanimously. S

Next. Commissioner Munson moved to delegate authority, if necessary, to the Audit Committee to proceed with any action within the authority of the full Board and/or the Audit Committee that he deems reasonably necessary for fulfilling the operations of the Lottery's Internal Audit Department, and for this delegation to terminate automatically at the end of the meeting of the full Board in August, unless earlier revoked or extended by act of the full Board. Commissioner Young seconded the motion and the motion passed unanimously.

There being no other business, the meeting adjourned at 12:40 pm.

/s/
Sam Litchfield, Chairman

/s/
Keith Munson, Secretary/Treasurer

As required by *S.C. Code Ann.* § 30-4-80, SCEL posted notification for this meeting at its administrative offices, 1333 Main Street in Columbia. As provided in the Board Bylaws, SCEL also posted the meeting notice and agenda on its website (sceducationlottery.com), and sent emails pursuant to requests made by individuals, media outlets and other organizations. These notifications included the time, date, place, and agenda of the meeting.